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Global Education Office  
Reves Center for International Studies  
The College of William & Mary

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# PRAGUE SUMMER HANDBOOK

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## Table of Contents

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Prague .....	3
Handy Information.....	4
Overview, Dates, and Money.....	5
Visa Information and Budgeting .....	7
Packing .....	11
Traveling to Prague .....	13
Coursework .....	14
Excursions & Activities .....	16
Housing and Meals.....	17
Communication.....	18
Health & Safety .....	19
Travel & Country Information.....	20
Prague .....	21
For Fun: Light Reading and Movies.....	22
Frequently Asked Questions .....	23
Know Before you Go .....	25
Contact Information.....	28

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William & Mary  
Prague

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# Visa Information and Budgeting

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## TRAVEL DOCUMENTS

### Passport

- You should apply as early as possible before departure to secure your passport through a Passport Agency (found in major cities), a local issuing office, a Federal or State Court House, or a Class I Post Office.

Start the process early so that there will be plenty of time to resolve any problems that may arise. If you will be using your current passport, make sure that it is good for six months after your return to the U.S. If it is not, you will need to renew it.



- Guidelines on renewing your passport or applying for a new one can be found at:

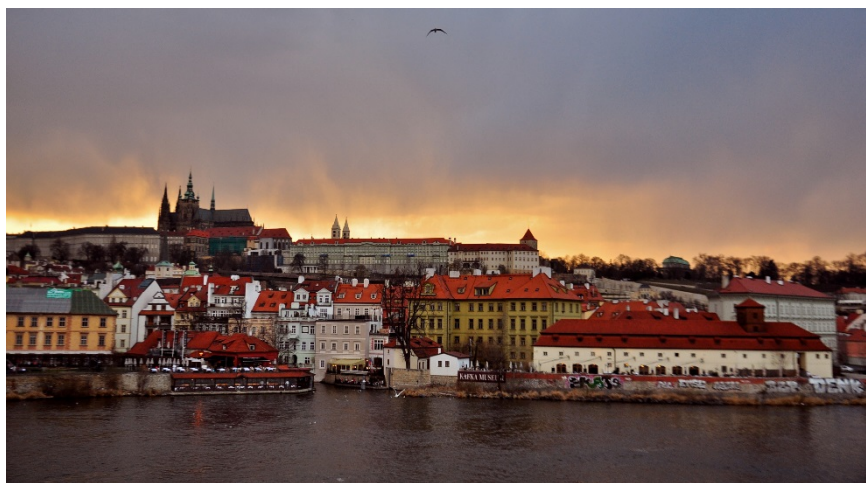
<https://travel.state.gov/content/passports/en/passports.html>

### Visa

- No visa is required for summer study in the Czech Republic for US Citizens. Non-US citizens should consult the foreign ministry of their home government for visa requirements for the Czech Republic.

## BUDGET

- Your budget for incidental expenses will depend on your personal taste and the amount of independent travel you intend to do before or after the program. For basic expenditures in Prague, such as lunch and dinner, we recommend that you budget approximately \$200 per week, plus extra money for shopping and traveling. It is probably possible to live for considerably less than this, but there is lots to do in Prague and you should allow yourself funds to take advantage of the city's offerings. Naturally, if you plan to do a significant amount of shopping and/or traveling, you should budget accordingly. In 2012, students reported spending \$500-\$1,500 throughout their time in Prague depending on personal taste and the amount of extra travel. The average budget for students was \$750.
- We also recommend that you buy a Czech phrasebook that will help you get around on your own.





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## Traveling to Prague

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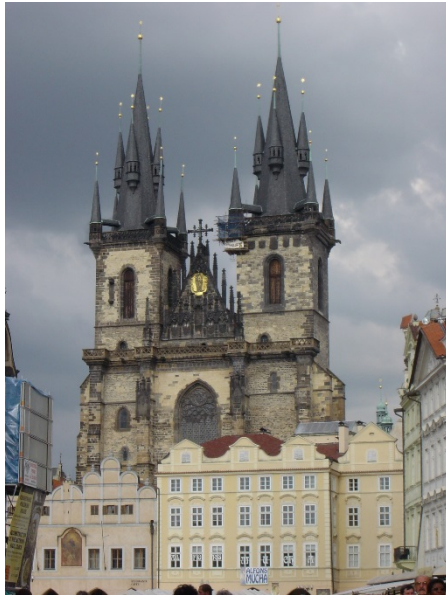
**NOTE:** You are responsible for your own travel arrangements to and from Prague

### **AIRPORT PICK-UP**

You are responsible for your flight arrangements to and from Prague. You will be met at the airport in Prague and taken to your accommodation, often by taxi. Please plan to arrive on the afternoon of May 20. As flights from the U.S. to Europe are overnight, this means leaving the U.S. on the evening of May 19.

It is advised that students travel in pairs, if not larger groups. Use the Blackboard site and share flight information, or plan travel arrangements during the one-credit course.

Students will meet with Charles University staff for an orientation and to receive a packet of information. Staff will also conduct a tour of campus.



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## Coursework

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A list of textbook requirements and syllabi will be distributed in advance of the program. For more information, contact the program director. The host institution is Prague's historic Charles University. At the University, students have computer and internet access.

**Charles University** in Prague was founded in 1348 and is one of the world's oldest universities. Today it has 17 faculties (14 in Prague, 2 in Hradec Králové and 1 in Plzeň), 3 university institutes, 6 further centres for educational, scientific, research, development and other activities or for provision of information services, 5 university-wide special facilities and the Rectorate as the administrative



centre of the whole university. The university has more than 7,500 employees, 4,000 of these being academic and research staff. Over 51,000 students are studying at CU (which is roughly a sixth of all students in the Czech Republic), in more than 300 accredited degree programmes and 660 study disciplines. More than 18,000 are studying in bachelor's programmes, 25,000 in master's programmes and more than 7,000 in doctoral programmes. Over 6,000 students are from abroad. Various courses in lifelong learning programmes organised by CU attract more than 15,000 people each year.

The university is dedicated to international co-operation with prestigious educational and research institutions. CU has signed a total of 450 bilateral agreements and 190 international partnership agreements with foreign universities.

Charles University is one of the world's top universities, a fact that has been confirmed repeatedly by the international university rankings. In the Shanghai University's Academic Ranking of World Universities, which evaluates 2,000 universities, Charles University was placed in the top 300 out of the total of 17,000 universities and colleges. Charles University is therefore among the 2% of the best universities and the 100 top European universities. It is the only Czech institution of higher education to be placed in the published list of 500 universities. The university fared just as successfully in The Times THES ranking, being placed 229th.





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## Excursions & Activities

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### **OFFICIAL AND PERSONAL TRAVEL OPTIONS**

Program excursions will include weekend trips to the historic Czech towns of Pilzň and Brno and other possible weekend excursions. Please refer your questions to the Program Director or Global Education Advisor.

The weekends are busy with group excursions and things to do in and around Prague. If you wish to travel in Europe, it is suggested you plan to do so AFTER the end of the program – make your flight arrangements accordingly.

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# Housing and Meals

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## HOUSING

Accommodation will be in the Komenského dormitory at Charles University, close to Prague Castle. Students are housed in double rooms in dorm-style suites and have access to some cooking facilities. The rooms have Wi-Fi capability.

NOTE: In keeping with the policy of the W&M Office of Residence Life, the Reeves Center does not offer housing for the family of any students participating in W&M-sponsored study abroad programs. Also, family members or friends may not participate in any program activities or excursions. If you have family or friends who want to visit you while abroad it is recommended they do so after the completion of the program.

## MEALS

A light breakfast is provided in the dormitory. A lunch voucher for Monday-Fridays will be provided and can be used at cafes and shops near Charles University. Students are responsible for all other meals.



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## Communication

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The GEO provides local cell phones for all students on William & Mary summer programs with *homestays*. Students that are not participating in a program with a homestay are responsible for researching and arranging their communication plan.

### PLACING INTERNATIONAL PHONE CALLS

See the “Handy Information” section for a time zone conversion chart before you call!

**Calling Prague from the United States:** Dial 011 + 420 + 2 + Local Number

**Calling the United States from Prague:** Dial 00-1 + area code + phone number.

### Emergency Numbers

Police: 112 or 156 (city police) or 158 (state police)

Medical Emergencies: 155

Fire: 150

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## Health & Safety

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### IMMUNIZATION

Although it is no longer necessary to have smallpox immunization to re-enter the USA after international travel and no special health precautions are necessary for travel to Central Europe, students are encouraged to consider updating standard immunizations against meningitis and tetanus. For current information concerning recommended protection against communicable diseases for those planning to travel abroad, you may check the Center for Disease Control’s website at:

<http://wwwnc.cdc.gov/travel/destinations/czech-republic.htm> If you prefer to talk to someone in person about the currently recommended immunizations, you can call Travel Health of Williamsburg at 757-220-9008 (located at 287 McLaws Circle), or consult with a physician in your area who has some expertise concerning immunizations for international travel.



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## Travel & Country Information

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We encourage all students to research their study abroad destination. The State Department has important information available online. Be sure to read up on Czech history, culture, and current events before your arrival. Knowing as much as possible about where you are going will not only make you more comfortable during your time in the country, but will also allow you to talk more knowledgeably with your teachers and new friends.

We strongly recommend that you register your travel plans with the U.S. State Department at this website:

<https://step.state.gov/step/>

This will help the State Department contact you if there is a family emergency in the U.S., or if there is a crisis where you are traveling. On this website you can find information ranging from geographic and political descriptions of the country, to special health and safety announcements.

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# Prague

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**Old City Center Square**

Prague is the capital of the Czech Republic. Geographically, Prague is situated on the Vltava River in central Bohemia. The city proper is home to about 1.3 million people, while its metropolitan area is estimated to have a population of over 1.9 million. Prague has been the political, cultural and economic center of the Czech state for more than 1,100 years. For many decades during the Gothic and Renaissance eras, Prague was the permanent seat of two Holy Roman Emperors and thus was also the capital of the Holy Roman Empire. The city has played a significant role in twentieth-century history, in both World Wars, and the post-war Communist era.

Since the fall of the Iron Curtain, Prague has become one of Europe's (and the world's) most popular tourist destinations. It is the sixth most-visited European city after London, Paris, Rome, Madrid and Berlin. Prague suffered considerably less damage during World War II than some other major cities in the region, allowing most of its historic architecture to stay true to form. It contains one of the world's most pristine and varied collections of architecture, from Art Nouveau to Baroque, Renaissance, Cubist, Gothic, Neo-Classical and ultra-modern.





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## Contact Information

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### GLOBAL EDUCATION OFFICE CONTACTS

You may call the Reves Center and its advisors at the numbers below between 8am and 5pm (Virginia time), Monday through Friday. In case of an emergency that falls outside of these times, please call William & Mary Campus Police at (757) 221-4596. Campus police will then forward your call to the correct person or office.

**GEO Advisor:** Laura McDonald ([lbmcDonald@wm.edu](mailto:lbmcDonald@wm.edu)) 757-221-2003

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College of William and Mary  
P. O. Box 8795  
Williamsburg, VA 23187-8795  
Fax – (757) 221-3597

\*To call the U.S. from abroad: 001+ (Area Code) + phone number

### IN PRAGUE:

#### Program Director

Professor Harmony Dalglish ([hjdalglish@wm.edu](mailto:hjdalglish@wm.edu))

#### Host Institution (Charles University)

International Programs Officer  
East and Central European Studies  
Charles University  
Faculty of Arts

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<http://eces.ff.cuni.cz>  
Phone: (+420) 221 619 421

#### Tour Provider (ECCE Prague)

Eva Illnerova  
ECCE Prague  
E-mail: [eva@ecce-prague.com](mailto:eva@ecce-prague.com)  
+420 739 002 233

#### US Embassy:

Tržiště 15,  
Prague 1  
Tel: 257 530 663 (24hr  
emergency), 257 532 716

